

At Holsworthy C of E Primary School, we adopt a graduated approach to SEND in line with the [SEND Code of Practice \(2015\)](#) and [Devon County Council's Local Offer](#). Our aim is to ensure early identification, high-quality teaching, and collaborative planning with families and professionals to meet the needs of all learners.

Assess, Plan, Do, Review

Drop-ins

The SENDCo operates an open-door policy for staff to discuss concerns. These informal meetings:

- Explore learning styles and needs.
- Identify adaptations for quality first teaching.
- Initiate the [Devon Graduated Response to SEND](#).

Teachers consult with the SENDCo, trial strategies, and update progress. Parents are informed informally at this stage.

Ordinarily Available Targeted Support The graduated approach to SEN support



Termly SEND Meetings

Each term, teachers meet the SENDCo after pupil progress reviews. If concerns persist despite universal strategies they:

- Consider placing the child on the SEND register.
- Co-produce a school-based My Plan with bespoke small-step targets, strategies and interventions
- Gather parent and pupil views.

My Plans are reviewed termly with pupils, parents, teacher(s) and SENDCo.

Outside Agency Involvement & Early Help

If progress remains limited, the SENDCo will:

- Initiate [Early Help Assessment](#).
- Seek specialist advice
- Hold Team Around the Family (TAF) meetings.

Indicators of SEND

A pupil may have SEND if they:

- Make little progress despite targeted teaching.
- Struggle with literacy/maths.
- Have persistent emotional or behavioural difficulties.
- Experience sensory/physical challenges.
- Face communication or interaction barriers.

Exit Criteria

When a pupil no longer requires provision **different from or additional to** high-quality teaching, they will be removed from the SEND register following discussion with parents.

Statutory Assessment (EHC)

If a child continues to make limited progress despite purposeful and graduated support, the school or parents can request an Education, Health and Care (EHC) needs assessment from the Local Authority.

This is a formal process to decide if an Education, Health and Care Plan (EHCP) is needed to meet the child's needs.

Evidence from My Plans and Team Around the Family (TAF) meetings will support the request.

If an EHCP is issued:

- It sets out the child's needs, outcomes, and provision across education, health, and care.
- The Local Authority reviews the EHCP at least annually. The school will arrange and host this review with parents and professionals.

We work closely with families throughout this process. If you feel your child may need an EHCP, please speak to the SENDCo. More information is available on [Devon's Local Offer](#):

Supporting Pupils and Families

We:

- Value co-production with parents/carers.
- Provide clear information and advice.
- Ensure access to Devon's [Local Offer](#).

We are committed to removing barriers to all. Our [Accessibility Plan](#) outlines how we make reasonable adjustments for pupils and support families.

Parents are supported to:

- Understand procedures.
- Share views.
- Access independent advice.

Parents and carers can access free, impartial advice from [Devon Information Advice and Support \(DIAS\)](#).

Compliance

We comply with the [SEND Code of Practice \(2015\)](#), [Equality Act 2010](#), and [Children and Families Act 2014](#). Our [Accessibility Plan](#) sets out how we remove barriers to learning and participation. We make reasonable adjustments for pupils and families, ensure safeguarding is embedded in all SEND processes, and handle personal data in line with [GDPR](#).