

Holsworthy C of E Primary School

Accessibility Plan

**Approved by APM Committee 14/03/2017:
To be Reviewed Every 3 Years**

Improving access to the curriculum 3 year plan.

Target	Action	Resources/ cost	Person responsible	Outcome
<p>Communicate In Print' to be used consistently across the school ensuring greater access to written information on displays, signs, within books etc.</p>	<p>TA to create communicate and print timetables and labels and store in a key place for staff to access. Staff to access training through TAs as and when required.</p>	<p>Program in school – consider putting it on more than one computer? Time for staff to have training as and when needed.</p>	<p>SENDCo. TAs. Key person involved in overseeing school environment.</p>	
<p>To raise the standards of achievement for children with Speech, Language & Communication difficulties.</p>	<p>Early year staff and SEND support to meet and discuss identified needs and subsequent referrals/provision Arrange training with Speech and Language Therapist,</p>	<p>Staff release time to attend training Time to meet with SEND support, complete referrals Time to prepare for and execute Language Groups Consultancy/ advise from Specialist Teachers, Speech and Language Therapist</p>	<p>SEND support Class Teachers TA running SALT groups.</p>	
<p>School staff and governing body to have a knowledge and understanding of changes to SEND funding and legislation</p>	<p>Staff training re: changes to statutory assessment, change from statements of SEN to EHCP; SEND policy shared with school staff. Graduated approach to be shared with all staff and staff to be made aware of their responsibilities now.</p>	<p>Time at TA/ Staff meetings SENDCo to attend a governors meeting Member of SEND team at babcock to deliver training to all staff.</p>	<p>Headteacher, Governing Body SENDCo</p>	

<p>For staff to develop their skills in planning for and supporting children with specific difficulties in their classes</p>	<p>SENDCO to: Create and introduce whole class provision maps Work closely with Subject Holders at the New Curriculum guidelines and make reasonable adjustment/ differentiation in planning for children Create and introduce new assessment systems.</p> <p>Staff questionnaire/ audit to establish training needs. Attendance at specific and relevant training courses. Effective dissemination of knowledge and experience gained with other staff. Meetings with SENDCO. Appropriate use of class provision maps, DAF and new SEND policy</p>	<p>Time for research, Time for subject holders to meet with SENDCO Staff training Half termly meetings with teachers to create and monitor targets.</p> <p>INSET Training Time for staff to share knowledge and experiences</p>	<p>SENDCO AH</p> <p>Class Teachers SENDCO TA</p>	
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Improving access to the physical environment three year plan

Target	Action	Resources/ cost	Person responsible	Outcome
Regular review of arrangements in the case of a fire. Ensure that fire procedures take account of the needs of all pupils.	Consider individual cases – complete PEEPs where required. Examine fire doors, citing of fire signs and signage – particularly with VI pupils in mind.	Time Possible additional resources as necessary	Premises Governor School governors Health & Safety Officer Appropriate TAs to complete PEEPs and SENDCo to oversee.	
Ensure that disabled car drivers have easy access to an appropriately placed car parking space and that there is a safe way for wheel chair users to access the school.	See OT report for more information	See OT report for more information	Premises Health & Safety committee	
Ensure ramps are in place to support wheel chair users in and out of the school building.	Review where ramps are each year for key child in school and other wheel chair users to the school.	Possible building of portable ramps.	Premises and Health and Safety lead.	
To ensure that children with medical needs are well supported at school	New Medical Policy to be written and put in place taking into account new national guidelines. Working collaboratively with school nurse to ensure that Care Plans for children with medical needs are written and reviewed annually. Annual staff training. First aid training Note of where the	Time Care plans Training arranged with appropriate medical professionals	SENCO School Nurse Business Manager Head Teacher	

	<p>medication is kept in each class to be clearly displayed</p> <p>Medication to be sent home at the end of every school year (to be checked by parents if it is still up to date)</p> <p>New medical forms to be sent</p>			
Continue to work towards a dyslexic friendly classroom.	As rooms are decorated in the school, consider appropriate colours and contrast of colours for those with dyslexic tendencies and visual tracking difficulties.	Funding from school maintenance budget.	Head Teacher Premises Governor School Governors SENDCO	

Improving access to information 3 year plan.

Target	Action	Resources/ cost	Person responsible	Outcome
To have a number of staff able to support communication through the use of Total Communication Systems.	Communicate in Print to be widely available at school Class Teachers and Teaching assistants to attend relevant training.	Time to attend training and to liaise with outside agencies. Total communication course. Consider Widgets programme for some computers.	SENDCO SEND support Appropriate TAS.	
Continue to increase the amount of information available to parents on the school web site – including how to access school	Add necessary information to the website as appropriate Consider setting up a parent forum.	Time	ICT coordinator Head Teacher SENDCo Pastoral lead	

information in a variety of formats.	Coffee mornings for parents with children with SEND Publish SEND report and whole school offer.			
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Raising disability awareness 3 year plan.

Target	Action	Resources/ cost	Person responsible	Outcome
To raise awareness of individual needs – of children and/or parents on entry to the school	Assess whether a meeting is needed with the SENDCO based on information completed on school entry form so that needs can be shared and ways of supporting individual needs discussed. Meetings with Reception teachers, Early Years Leader, Headteacher and SENDCo to be set up to greet all new parents and to disseminate information	Time	School Admin Head Teacher SENDCO Appropriate class teachers	
To complete an audit of the school's materials on promoting disabilities in an appropriate light	Library books to be audited to establish a list of Materials in school. Consultation with SLS: reference to materials we could purchase for school to promote disabilities awareness and	Time Cost of books	Librarian Head Teacher	

	understanding			
Increase awareness of disability within the school community.	Plan an awareness raising week – including visits from disabled people within the community to come and talk to the children. Consider a themed week such as ‘Deaf awareness’ or ‘Physically disabled awareness’ etc. Use a display board to promote awareness of disabilities	Possible cost of visiting speakers. Appropriate resources – posters etc.	School Governors SENDCO Pastoral Lead Class Teachers Head Teacher	